Safety Training/Documentation

VOLUNTEERS

Date:	Name:
Email:	Room/Lab:
Position:	Supervisor:

My supervisor/employer has directed me…	Done?	Date
1. to where the first aid kits, spill kits and protective equipment are located?		
2. to where the deluge showers and eyewash stations are located?		
3. how to obtain help for a serious injury?		
4. how to fill out an injury/incident report?		
5. how to dispose of chemical/sharp waste (form required)?		
6. the nearest fire alarm and extinguisher?		
7. the nearest escape route in case of fire?		
Training or Module from https://uoguelph-ehs.libcal.com/		
1. WHMIS (**mandatory**)		
2. EHS Worker Health and Safety Awareness (**mandatory)**		
3. Accessible Service Provision (AODA) (**mandatory) - on CourseLink**		
4. Laboratory Safety (Need? Y N)		
5. EHS BioSafety (investigative staff/lab worker) (Need? Y N)		
6. Diversity and Human Rights: Principles of Belonging **(mandatory) - Courselink**		
7. Laser Safety Training (Need? Y N)		
8. X-ray Safety Training (Need? Y N)		
9. Radiation Safety Training (Need? Y N)		
10. Animal Handling/Modules (Need? Y N) (Animal:) https://ca.apm.activecommunities.com/uofgconnect/Home?online_site_id=5		

In Departm.Training (Please email Julie at jungmi@uoguelph.ca for training, except for vehicles)		
1. Vehicle (Need? Y N) Email Karina McKenzie at: kmck@uoguelph.ca		
2. Autoclave (Need? Y N)		
3. Feed Mixer (Need? Y N)		
4. Liquid Nitrogen and gas tanks (Need? Y N)		
5. Grinder (Need? Y N)		
6. Using hot Room (Radio-isotope room)(Need? Y N)		

The preceding topics have been discussed and fully explained to:

Volunteer Signature: Date:

By, Supervisor Signature: Date Date:

Modified: March 10, 2026

* All the certificates and this form (completed and signed) must be submitted to your supervisor and Julie Kim: jungmi@uoguelph.ca

* Take this form to Chantelle Prigione in the main office ANNU 144. Deposit: $ 20 per key - cash. Email Chantelle to make an appointment to pick up keys: cprigion@uoguelph.ca