

SCHEDULE FOR SUBMITTING TIMESHEETS FOR PAY DATES AS INDICATED December 21, 2023 TO DECEMBER 5, 2024		
Work Period for Hours Worked, Overtime, Shift Premiums and Vacation/Sick Days	Timesheets to be submitted by 12:00 noon on THURSDAY	PAY DATE 2023
December 1, 2023 - December 14, 2023	December 14	December 21, 2023
December 15, 2023 - December 28, 2023	*Wed. December 20*	January 4, 2024
December 29, 2023 - January 11, 2024	January 11	January 18, 2024
January 12, 2024 - January 25, 2024	January 25	February 1, 2024
January 26, 2024 - February 8, 2024	February 8	February 15, 2024
February 9, 2024 - February 22, 2024	February 22	February 29, 2024
February 23, 2024 - March 7, 2024	March 7	March 14, 2024
March 8, 2024 - March 21, 2024	March 21	March 28, 2024
March 22, 2024 - April 4, 2024	April 4	April 11, 2024
April 5, 2024 - April 18, 2024	April 18	April 25, 2024
April 19, 2024 - May 2, 2024	May 2	May 9, 2024
May 3, 2024 - May 16, 2024	May 16	May 23, 2024
May 17, 2024 - May 30, 2024	May 30	June 6, 2024
May 31, 2024 - June 13, 2024	June 13	June 20, 2024
June 14, 2024 - June 27, 2024	June 27	July 4, 2024
June 28, 2024 - July 11, 2024	July 11	July 18, 2024
July 12, 2024 - July 25, 2024	July 25	August 1, 2024
July 26, 2024 - August 8, 2024	August 8	August 15, 2024
August 9, 2024 - August 22, 2024	August 22	August 29, 2024
August 23, 2024 - September 5, 2024	September 5	September 12, 2024
September 6, 2024 - September 19, 2024	September 19	September 26, 2024
September 20, 2024 - October 3, 2024	October 3	October 10, 2024
October 4, 2024 - October 17, 2024	October 17	October 24, 2024
October 18, 2024 - October 31, 2024	October 31	November 7, 2024
November 1, 2024 - November 14, 2024	November 14	November 21, 2024
November 15, 2024 - November 28, 2024	November 28	December 5, 2024

**Denotes change to regular schedule