

Animal Biosciences Laboratory Workplace Inspection

Room #:		Inspected by:	Follow up:
Supervisor:		Date:	Follow up date:
NOTE: fire extinguishers and eyewashes [checked monthly by ABSc personnel - separate records kept, not on extinguisher]			

Component	Items of interest	Problems	Comments	Follow up
Emergency Procedures	Emergency 2000 (52000)			
	Is contact info. posted on phone?			
	Does the phone work?			

Emergency Preparedness	Spill kit			
	(visible, accessible, stocked)			
	Exits unobstructed			
	First aid kits			
	Fire extinguisher(s)		Checked monthly by JHSC, yearly by Fire Division	
	Eyewash stations		Checked monthly by JHSC	
	Safety showers		Checked every 13 weeks by Physical Resources	

Safety	MSDS - available			
	MSDS - up to date		Need within 3 years & 20 most commonly used	
	Standard Operating Procedures			
	Chemical Inventory - UofG			
	Chemical Inventory - other			
	ABSc Safety Guidelines			
	Signs appropriate (i.e. chemical storage)			

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Hazardous Materials	Compressed Gases			
	Secured			
	Protective cap available			
	Supplier/workplace labelled			
	Proper tag (full/MT) if applic.		Tags only on medical grade gas cylinders	

Protective Equipment	Eye / head / hand / body / shoes			
	Appropriate, available			
	Enforced			

Hazardous Materials	Chemicals properly stored			
	Acids (mineral/organic) separated			
	Acids & bases separated			
	Oxidizers separated			
	Solvents stored in solvent cabinet			
	Dry chemicals behind closed doors			
	Fridge/freezer - no solvent stored		Unless unit is specified as a solvent-compatible fridge	

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Hazardous Materials	Radioactive Materials			
	Permit posted			
	Inventory up to date			
	Identified			
	Wipe test records up to date			
	Waste containers available			

Hazardous Materials	Biohazard Materials			
	Permit posted			
	Containment level posted			
	Biosafety cabinet certified			
	Identified / procedures posted			
	Waste containers			

Hazardous Materials	Waste Disposal			
	Chemical waste - content labeled			
	Sharps - visible/accessible			
	Broken glass container			

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Hazardous Materials	Fume Hood			
	Clean and unobstructed			
	Light works			
	Vent Alert operational			
	Airflow checked and posted			

Electrical	No extension cords			
	Cords in good shape			
	Plugs grounded			

General	Counters / benches clean / orderly			
	Storage orderly / safe			
	Sinks / drains - clean & functional			
	Hand soap available			
	Paper towels available			

Additional Comments	
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