



EQN*4500 Equine Integrated Project

Fall 2019

Section(s): C01

Department of Animal Biosciences

Credit Weight: 1.00

Version 1.00 - August 26, 2019

1 Course Details

1.1 Calendar Description

This course facilitates education, communication and an exchange of ideas between students and equine businesses to enhance the development of the equine industry and its leaders. Student teams work together with an existing equine enterprise to develop and carry out a hands-on research project that is of benefit to the business owner. Students apply the knowledge gained in preceding courses in a holistic approach to the project as a culmination of their learning.

Pre-Requisites: 15.00 credits
Restrictions: EQN*3500, Registration in BBRM.EQM

1.2 Timetable

Lecture: Monday 2:30-5:20pm

ANNU 030

Timetable is subject to change. Please see WebAdvisor for the latest information.

1.3 Final Exam

There is no final exam in this course.

2 Instructional Support

2.1 Instructional Support Team

Instructor:	Katrina Merkies
Email:	kmerkies@uoguelph.ca
Telephone:	+1-519-824-4120 x54707
Office:	ANNU 249
Office Hours:	by chance or appointment

2.2 Teaching Assistants

Teaching Assistant:	Anna Garland
Email:	garlanda@uoguelph.ca
Office Hours:	by appointment

3 Learning Resources

3.1 Additional Resources

Course material (Other)

All course material is available on Courselink. Notes and texts from preceding courses in this degree program will be extremely helpful as these courses are intended to provide background information and skills to complete this course.

4 Learning Outcomes

4.1 Course Learning Outcomes

By the end of this course, you should be able to:

1. Apply acquired knowledge and skills to real life situations
 2. Connect theory with experience to see the relevance of academic learning to the real world
 3. Exercise a fact-based approach that puts long-term planning ahead of short-term gains
 4. Liaise with the equine community through meaningful service
 5. Impact local issues and local needs
 6. Foster input and exchange among students, faculty and the equine community
 7. Be better prepared for careers in the equine industry
 8. Source appropriate resources to enhance learning
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5 Teaching and Learning Activities

5.1 Lab

Week 1

Topics: Course introduction and selection of projects

Week 2

Topics: Code of conduct and confidentiality agreements

Week 3

Topics: Project meetings. Business contract due September 23

Week 4

Topics: Project meetings

Week 5

Topics: Project meetings

Week 6

Topics: Project meetings. Progress report #1 due October 18

Note no class on October 14 due to Thanksgiving break

Week 7

Topics: Project meetings

Week 8

Topics: Project meetings. Progress report #2 due November 1

Week 9

Topics: Project meetings

Week 10

Topics: Project meetings. Progress report #3 due November 15

Week 11

Topics: Project meetings. Presentation draft due November 22

Week 12

Topics: Project presentations

Note that presentations may be scheduled during exam week at a mutually convenient time to ensure all groups have ample time to present. Business owners may be invited to the presentations.

6 Assessments

6.1 Marking Schemes & Distributions

Name	Scheme A (%)
signed business contract	5
project outline	20
progress report #1	5
progress report #2	5
progress report #3	5
presentation draft	5
presentation	10
final project	40
group assessment	5
Total	100

7 Course Statements

7.1 Lab Content

Face-to-face lab meetings will occur as necessary. Topics covered during lab time are dependent on the needs of the students and the projects.

This course requires a significant amount of time input outside of classroom hours. Lab hours are self-regulated to complete project requirements. Students are expected to work independently in groups and with the business owner to achieve the learning objectives. Learning concepts will occur in practical application of acquired knowledge through planning, organizing and executing the project. Appropriate and professional attire and conduct is expected when interacting with industry professionals. Any expenses incurred through the project design must be approved by the course instructor prior to purchase.

7.2 Grading Policies

The assignment of grades is based on the clearly defined standards published in the Undergraduate Calendar as follows:

- **80 - 100 (A) Excellent.** An outstanding performance in which the student demonstrates a superior grasp of the subject matter, and an ability to go beyond the given material in a critical and constructive manner. The student demonstrates a high degree of creative and/or logical thinking, a superior ability to organize, to analyze, and to integrate ideas, and a thorough familiarity with the appropriate literature and techniques.
- **70 - 79 (B) Good.** A more than adequate performance in which the student demonstrates a thorough grasp of the subject matter, and an ability to organize and examine the material in a critical and constructive manner. The student demonstrates a good understanding of the relevant issues and a familiarity with the appropriate literature and techniques.
- **60 - 69 (C) Acceptable.** An adequate performance in which the student demonstrates a generally adequate grasp of the subject matter and a moderate ability to examine the material in a critical and constructive manner. The student displays an adequate understanding of the relevant issues, and a general familiarity with the appropriate literature and techniques.
- **50 - 59 (D) Minimally Acceptable.** A barely adequate performance in which the student demonstrates a familiarity with the subject matter, but whose attempts to examine the material in a critical and constructive manner are only partially successful. The student displays some understanding of the relevant issues, and some familiarity with the appropriate literature and techniques.
- **0 - 49 (F) Fail.** An inadequate performance

Evaluation criteria used gives a measure quality of performance and not merely activity, including consideration of the student's ability to use correctly and effectively the language appropriate to the assignment. Assignments must be submitted electronically via Courselink unless otherwise noted. Due dates and times are explicitly stated in the assignment information. Assignments are graded by rubrics, which are available on Courselink.

In this course, your instructor will be using Turnitin, integrated with the CourseLink Dropbox tool, to detect possible plagiarism, unauthorized collaboration or copying as part of the ongoing efforts to maintain academic integrity at the University of Guelph. All submitted assignments will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. Use of the Turnitin.com service is subject to the Usage Policy posted on the Turnitin.com site. A major benefit of using Turnitin is that students will be able to educate and empower themselves in preventing academic misconduct. In this course, you may screen your own assignments through Turnitin as many times as you wish before the due date. You will be able to see and print reports that show you exactly where you have properly and improperly referenced the outside sources and materials in your assignment.

All tests, assignments, reports, etc., will be returned to, or discussed with students, without undue delay and in any case before the last day of the examination period.

7.3 Missed assignments and classes

Alternate assessments will be offered only to students with documented medical, psychological, or compassionate reasons for missing a scheduled assessment [see Academic Consideration]. It is the student's responsibility to obtain notes/ learning materials from a missed class. **Late assignments without the aforementioned documentation will be accepted with a penalty of 20% per day, up to a maximum of three days late.** Assignments submitted later than 3 days will not be accepted and will result in a zero grade.

7.4 Course policy on group work

Assignments are expected to be individual work unless otherwise noted, and are graded as such. However, this course contains a large proportion of group work. All group members will receive the same grade for group work assignments unless otherwise approved by the Instructor. Any problems associated with group work should be brought to the attention of the instructor as soon as possible.

8 University Statements

8.1 Email Communication

As per university regulations, all students are required to check their e-mail account regularly:

e-mail is the official route of communication between the University and its students.

8.2 When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. The grounds for Academic Consideration are detailed in the Undergraduate and Graduate Calendars.

Undergraduate Calendar - Academic Consideration and Appeals

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml>

Graduate Calendar - Grounds for Academic Consideration

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

Associate Diploma Calendar - Academic Consideration, Appeals and Petitions

<https://www.uoguelph.ca/registrar/calendars/diploma/current/index.shtml>

8.3 Drop Date

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all students (undergraduate, graduate and diploma) except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in their respective Academic Calendars.

Undergraduate Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml>

Graduate Calendar - Registration Changes

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/genreg-reg-regchg.shtml>

Associate Diploma Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/diploma/current/c08/c08-drop.shtml>

8.4 Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

8.5 Accessibility

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student

Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to book their exams at least 7 days in advance and not later than the 40th Class Day.

For Guelph students, information can be found on the SAS website
<https://www.uoguelph.ca/sas>

For Ridgetown students, information can be found on the Ridgetown SAS website
<https://www.ridgetownc.com/services/accessibilityservices.cfm>

8.6 Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity, and it is the responsibility of all members of the University community—faculty, staff, and students—to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff, and students have the responsibility of supporting an environment that encourages academic integrity. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

Undergraduate Calendar - Academic Misconduct
<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml>

Graduate Calendar - Academic Misconduct
<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

8.7 Recording of Materials

Presentations that are made in relation to course work - including lectures - cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

8.8 Resources

The Academic Calendars are the source of information about the University of Guelph's

procedures, policies, and regulations that apply to undergraduate, graduate, and diploma programs.

Academic Calendars

<https://www.uoguelph.ca/academics/calendars>
