

**SCHEDULE FOR SUBMITTING TIMESHEETS  
FOR PAY DATES AS INDICATED  
JANUARY 1 TO DECEMBER 31, 2017**

Work Period for Hours Worked, Overtime, Shift Premiums and Vacation/Sick Days	Timesheets to be submitted by 12:00 noon on THURSDAY	PAY DATE 2016
December 23, 2016 - January 5, 2017	January 5	January 12, 2017
January 6, 2017 - January 19, 2017	January 19	January 26, 2017
January 20, 2017 - February 2, 2017	February 2	February 9, 2017
February 3, 2017 - February 16, 2017	February 16	February 23, 2017
February 17, 2017 - March 2, 2017	March 2	March 9, 2017
March 3, 2017 - March 16, 2017	March 16	March 23, 2017
March 17, 2017 - March 30, 2017	March 30	April 6, 2017
March 31, 2017 - April 13, 2017	April 13	April 20, 2017
April 14, 2017 - April 27, 2017	April 27	May 4, 2017
April 28, 2017 - May 11, 2017	May 11	May 18, 2017
May 12, 2017 - May 25, 2017	May 25	June 1, 2017
May 26, 2017 - June 8, 2017	June 8	June 15, 2017
June 9, 2017 - June 22, 2017	June 22	June 29, 2017
June 23, 2017 - July 6, 2017	July 6	July 13, 2017
July 7, 2017 - July 20, 2017	July 20	July 27, 2017
July 21, 2017 - August 3, 2017	August 3	August 10, 2017
August 4, 2017 - August 17, 2017	August 17	August 24, 2017
August 18, 2017 - August 31, 2017	August 31	September 7, 2017
September 1, 2017 - September 14, 2017	September 14	September 21, 2017
September 15, 2017 - September 28, 2017	September 28	October 5, 2017
September 29, 2017 - October 12, 2017	October 12	October 19, 2017
October 13, 2017 - October 26, 2017	October 26	November 2, 2017
October 27, 2017 - November 9, 2017	November 9	November 16, 2017
November 10, 2017 - November 23, 2017	November 23	November 30, 2017
November 24, 2017 - December 7, 2017	December 7	December 14, 2017
December 8, 2017 - December 21, 2017	tba	December 28, 2017